



# SPIDER

EU-LAC Digital Partnership

## **SPIDER Community of Practice Policy**



**1. Objective:** The objective of this policy is to establish the rules and guidelines that will govern the operation of the SPIDER Community of Practice, fostering an environment of collaboration, respect and continuous learning among its members. The main purpose of this community is to facilitate the exchange of knowledge and experiences in the field of digital transformation.

**2. Affiliation:** Affiliation in the SPIDER Community of Practice is open to all members of the SPIDER project team, as well as collaborators, researchers, students, teachers, experts in technological topics and civil society. Participation in the community is voluntary and based on the commitment of each member to contribute to the achievement of common goals.

**3. Confidentiality:** Community members agree to maintain the confidentiality of information shared in the virtual space, unless otherwise noted. Information considered confidential includes, but is not limited to: members' personal data, project information, preliminary research results, etc.

**4. Respect:** All members of the community must treat others with respect and consideration, avoiding any form of discrimination, harassment, or offensive language. Discussions should be constructive and focused on the exchange of ideas and experiences.

**5. Participation:** Members are expected to actively participate in discussions, share their knowledge and experiences, and offer constructive feedback. The frequency of participation will depend on the roles and responsibilities of each member.

**6. Use of the tools:** The tools and platforms used for communication and collaboration in the community will be determined by the organizing team. Members are committed to using these tools responsibly and ethically.

**7. Moderation:** The community will have a moderator or team of moderators in charge of ensuring compliance with this policy and maintaining a positive and productive work environment. Moderators may remove any content that violates this policy.

**8. Evaluation:** The functioning of the community will be evaluated periodically to identify areas for improvement and make the necessary adjustments.